

**FORM should be emailed/mailed to  
Douglas Property Management CO  
Winship Farms HOA**

**Attn: Jay Brack  
Douglas Property Management  
120 Arnold Mill Park, Suite 400**

**Woodstock, GA 30188  
770.926.3086 Office**

**Email [ACC@DPM-RE.COM](mailto:ACC@DPM-RE.COM)**

**[acc@winshipfarms.com](mailto:acc@winshipfarms.com)**

## WINSHIP FARMS

### REQUEST FOR ARCHITECTURAL REVIEW

Homeowner Name:

Winship Farm Address:

Mailing Address:

Phone:

Email:

Pursuant to Winship Farms HOA Declaration of Covenants, Conditions, and Restrictions, Homeowner requests a review and approval to make certain changes to the Homeowners home/lot at the Winship Farms address referenced above.

Detail the changes, additions, or alterations that you are requesting. Include as necessary a detailed description, pictures, or drawings such that the Architectural Control Committee (ACC) of the HOA understands the changes you are proposing.

List the changes you are proposing, when the project is to commence, the timing to complete the project, and as necessary the materials, paint color or other modifications that are being proposed. Please be aware that the ACC may request samples of paint colors or materials being proposed.

#### Changes, Additions, Alterations Being Proposed

As needed, attach a separate sheet(s) describing the changes.

Signed

Date:

**Note: Please do not commence any changes, additions, or alterations as proposed until you receive a response from the ACC or Property Manager for Winship Farms. Failure to adhere may result in monetary loss to you or a fine. The ACC makes no representations with regard to whether the submitted plans and specifications comply with the applicable zoning regulations, secure, and pay all permits, governmental fees, license, and inspections necessary for the proper completion for the work. Nor does the ACC give all notices and comply with all laws, ordinances, rules, regulations, and lawful order of the public authority bearing on the performance of the work.**